



DEPARTMENT OF THE NAVY
COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 5560.8H
N3AT

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NAS LEMOORE INSTRUCTION 5560.8H

From: Commanding Officer, Naval Air Station, Lemoore

Subj: NAVAL AIR STATION (NAS) LEMOORE VEHICLE
REGULATIONS

Ref: (a) OPNAVINST 5560.10 (Series)
(b) OPNAVINST 5530.14 (Series)
(c) OPNAVINST 11200.5 (Series)
(d) California Vehicle Code (CVC)
(e) NAVSUP PUB 490
(f) NASLEMINST 5560.9 (Series)
(g) OPNAVINST 5100.12 (Series)
(h) NASLEMINST 5530.14 (Series)
(i) Lincoln Military Housing (LMH) Community Policies
(j) COMNAVREGSW ltr 5100 Ser N00/563 of 2 OCT 12
(k) NASLEMINST 5370.3 (Series) Policies for Minors

Encl: (1) Permanent Vehicle Decals, Vehicle Registration,
Vehicle Passes and Visitors
(2) NAS Lemoore Traffic Code
(3) NAS Lemoore Traffic Court Regulations
(4) NAS Lemoore Vehicle Towing Procedures
(5) Definitions

1. Purpose. To issue regulations governing NAS Lemoore base access, vehicle registration, traffic code and traffic court. References (a) through (j) govern the operation of vehicles aboard military installations in general and NAS Lemoore in particular. Enclosures (1) through (5) provide specific guidance.

2. Cancellation. NASLEMINST 5560.8G in its entirety. This instruction is a complete revision and must be reviewed thoroughly.

3. Scope. This instruction applies to all personnel, civilian or military, assigned to, employed by or visiting NAS Lemoore.

OCT 26 2012**4. Policy.**

a. Privilege to Enter. There is no affirmative right, expressed or implied, for anyone to enter or remain aboard this installation. The ability to enter and remain aboard the installation is a privilege extended to individuals by the Commanding Officer (CO), NAS Lemoore. The CO or his designated representative can withdraw that privilege at any time and solely at his discretion to maintain order and discipline and to protect or enhance the safety of the community.

b. Privilege to Drive. There is no affirmative right, expressed or implied, to drive any vehicle on this installation. The ability to drive a vehicle is a privilege extended to individuals by the CO, NAS Lemoore. The CO or his designated representative can withdraw that privilege at any time and solely at his discretion to maintain order and discipline and to protect or enhance the safety of the community.

c. Subject to Inspection. Regardless of status, all vehicles and personnel aboard this station shall be subject to inspection whenever requested by proper authority, as outlined in reference (c). Security shall conduct random vehicle inspections at the direction of the CO. Failure to consent to an inspection upon request from proper authority may result in a range of penalties, including but not limited to revocation of driving privileges.

d. Laws, Regulations and Policy. Everyone aboard NAS Lemoore is subject to Federal and California State Laws and Department of Defense (DoD), Department of the Navy (DoN), Commander Navy Installations Command (CNIC), Navy Region Southwest (NRSW) and NAS Lemoore regulations and policies. All provisions of the California Vehicle Code (CVC) apply except where the aforementioned regulations or policies are more restrictive.

e. Personal Identification. Vehicle decals and passes serve only to identify vehicles. Therefore, drivers and/or passengers shall produce personal identification whenever requested by proper authority, as set forth in reference (b).

f. Driver's License, Registration and Proof of Insurance. All drivers aboard NAS Lemoore shall possess a valid driver's

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license, issued by competent authority on their person when operating a motor vehicle. Additionally, all vehicles operated on the installation shall have current registration, license plates and current proof of insurance. All vehicles parked on Federal property outside the confines of the Morale, Welfare and Recreation (MWR) paid long-term storage parking lots shall have current registration, license plates and either a valid DoD decal or valid vehicle pass. If the vehicle is parked in the pass and decal lot or the barred vehicle lot, the requirement for a decal or pass is eliminated.

g. Vehicle Seat Belts. All private passenger vehicles shall be equipped with seat belts in all occupied seating positions. Furthermore, all occupants of a moving vehicle shall use those seat belts. Seat belts must be maintained in a serviceable condition.

h. Child Restraint Devices. All children in moving vehicles shall be restrained in accordance with the current CVC.

i. Basic Speed Regulation. No person shall drive a vehicle on the installation at a speed higher than the posted speed limit or at a speed greater than is reasonable and prudent with due regard for weather, visibility, traffic and surface conditions. In no event shall a person operate a vehicle at a speed which endangers the safety of persons or property. Unless specifically posted otherwise, the speed limit aboard NAS Lemoore is 25 mph. In any area where a residential driveway meets the road, unless otherwise posted, the speed limit is 15 mph. In all parking lots, hard stands and vehicle and equipment storage compounds, unless otherwise posted, the speed limit is 5 mph.

j. Right-of-Way. Emergency vehicles have the right-of-way over all other vehicles. When approached by an emergency vehicle sounding a siren and/or displaying a forward facing red-light, all vehicular traffic and pedestrians shall immediately yield the right-of-way until all emergency vehicles have passed.

k. Alcoholic Beverages. It is prohibited to consume alcohol inside any vehicle aboard NAS Lemoore, whether the vehicle is moving or not. No person shall have in his possession in the passenger compartment of any motor vehicle any receptacles containing alcoholic beverages that have either a

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broken seal, been fully opened or the contents partially removed.

1. Fire Lanes and Painted Curbs. All CVC color codes apply.

m. Hand-Held Cellular Devices and Earpieces. All operators of privately-owned or government-owned motor vehicles on NAS Lemoore are strictly prohibited from using hand-held cellular phones or other hand-held audio-visual devices, in any mode, while operating any motor vehicle. This prohibition is also extended to use of these devices while walking, jogging or bicycling along high traffic roadways such as Enterprise, Avenger or Franklin Avenue, unless on a sidewalk. The prohibition against using hand-held cell phones does not include hands-free cellular phone devices such as console, dash-mounted or otherwise secured cellular phones with integrated features such as voice-activation, speed dial, speakerphone or other similar technology for sending and receiving calls. Additionally, use of any portable, personal listening device worn inside, around or covering the driver's ear is prohibited. This prohibition includes wired earphones and headphones. Wireless (Bluetooth) devices are allowed aboard NAS Lemoore. The only exceptions to this policy are for fire, emergency, law enforcement and security personnel while in the performance of their duty. Hearing aids or devices designed and required for hearing protection are excluded. Text messaging while driving is strictly prohibited for all operators of motor vehicles on NAS Lemoore. All personnel are encouraged to refrain from any other activity that may be a distraction while driving and lead to traffic mishaps (e.g., eating, adjusting the radio/CD player, shaving, applying make-up, reading maps, newspapers, magazines, books, etc.).

n. Vehicle Information/Owner Contact Information. The primary source of vehicle identification information and owner contact information for all privately owned vehicles aboard NAS Lemoore shall be the Consolidated Law Enforcement Operations Center (CLEOC) database. It is the owner's responsibility to keep the information current with the NAS Lemoore Pass and Decal Office. Dated, missing or inaccurate information substantially increases the risk that a vehicle will be towed at the owner's expense.

o. Motorcycle Lane-Splitting. Motorcycles and motorized scooters traveling in the unused space between two lines of

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moving or stationary vehicles is commonly referred to as lane-splitting, lane-sharing, white-lining, or filtering. NRSW refers to all of these activities as lane-splitting. Lane-splitting is prohibited onboard NRSW Installations. Passing on the right, riding on the shoulder, riding in a designated emergency lane, and crossing over the fog line are also prohibited, as per reference (j).

p. Other regulations, specific provisions or additional information related to the above are detailed in the enclosures to this instruction.

5. Penalties. Violation of any portion of this instruction, of Navy or DoD regulation or policy or of State or Federal Law may result in any of a wide range of penalties. These penalties include, but are not limited to criminal charges, civil charges, administrative and/or disciplinary action under the Uniform Code of Military Justice (UCMJ), vehicle towing at owner's expense, vehicle impoundment at owner's expense and/or other administrative or legal action up to and including removal of vehicles or individuals from the confines of NAS Lemoore.

6. Delegation of Authority. The authority to impose any or all of the penalties listed above is delegated to the Executive Officer (XO), CDO, NAS Lemoore Security Officer, NAS Lemoore Staff Judge Advocate, NAS Lemoore Traffic Court Judges appointed by the CO, NAS Lemoore Security Watch Commander during their watch and anyone designated in writing as acting in the capacity of these aforementioned positions. While every reasonable effort shall be made to consult with the XO or the CO before exercising this authority, nothing herein shall limit the authority of the above named individuals to act in the absence of the CO or XO when, in their professional opinion, events warrant immediate action.

7. Forms. All forms are maintained by NAS Lemoore Security Detachment.



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PERMANENT VEHICLE DECALS, VEHICLE REGISTRATION, VEHICLE PASSES,
AND VISITORS

1. Exempt Vehicles. Temporary passes and decals are not required for Federal, State and local government vehicles or for unmarked vehicles used by Federal, State and local government law enforcement/investigative agencies. Personnel driving any of the above shall identify themselves to the sentry with authorized credentials or badges. Law enforcement agencies shall comply with reference (b), notifying the Region Security Dispatcher when on the station for official business.

2. Permanent Vehicle Decals and Vehicle Registration. All vehicles operated aboard NAS Lemoore shall conform to the provisions of this instruction and/or the CVC. Per reference (a), the DoD decal authorizes admittance to any DoD activity. Personnel who are assigned/employed aboard this station, residents of Lincoln Housing or those who frequently use station facilities, shall register their vehicle(s) with NAS Lemoore's Pass and Decal Office.

a. Permanent Decal Issue. Vehicles may be registered by the active duty military sponsor, an adult dependant of that sponsor, station employees, non-affiliated residents of Lincoln Housing and long-term visitors with valid government identification card. DoD decals are issued to an individual and are valid only for the vehicle specified in the Pass and Decal Office registration records. A permanent decal shall not be issued until the owner has both permanent license plates installed and presents current permanent state vehicle registration. In the interim, a long term pass may be issued for up to three months. In the event permanent registration is not received during those three months, an extension of the vehicle pass may be granted on a case-by-case basis. To register a non-commercial vehicle, the following shall be presented:

(1) Personal Identification. The driver shall present a valid state driver's license for the class of vehicle to be operated. The driver's license must contain a photo of the member. In addition to a valid driver's license, military personnel and government employees shall also present Armed Forces Identification Card and/or Common Access Card (CAC). Contractors shall present a valid DoD or DoN approved form of

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identification for base access. Dependants shall present their dependant ID card.

(2) State Registration Documents. The driver of the vehicle shall present a valid state vehicle registration. The name of the registered owner must either be the sponsor or that of a dependant of that sponsor. If the vehicle is a leased vehicle, then the driver must present a valid lease agreement. If the vehicle is operated by someone other than the owner or one of the owner's dependants, then the driver shall present written permission from the registered owner of the vehicle specifying the inclusive dates for which permission to use the vehicle has been granted.

(3) Proof of Insurance. Provide certification of insurance coverage (name of insurance company and policy number). This insurance coverage shall be a minimum of \$15,000/\$30,000 per accident for liability coverage and \$5,000 per accident for property damage. Insurance coverage of the registered owner is considered proof of liability for members of the same family, unless otherwise stated on insurance agreement.

(4) Missing Documentation. If an individual requesting access does not have the necessary documents as outlined above, they are authorized to park in the Pass and Decal parking lot for a maximum of two hours. Vehicles left in excess of two hours will be handled in accordance with the vehicle towing and impound policies outlined later in this document.

b. Contractors and other support personnel with valid Navy Commercial Access Control System (NCACS) identification are not required to register their vehicles. Reference (b) describes entry requirements. Contractors who do not possess a NCACS ID card will be issued a one day pass if a valid Non-NCACS request is on file at Pass and Decal from their government sponsor.

c. All personnel of pay grade E-5 and below or under 26 years of age, who have not completed Personal Reliability, Education, Values and Training (PREVENT) or AWARE (USMC personnel), Level II or III alcohol/drug treatment (during their current enlistment) or General Military Training Unit 1.2, "Drug and Alcohol Abuse," shall receive permanent DoD decals with a six-month expiration date. Upon written verification of PREVENT

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or "Drug and Alcohol Abuse training," expiration date decals will be issued through the expiration of the DoD identification card not to exceed three years. Under unusual circumstances, the Unit CO/Officer in Charge may request an extension of the six-month period by three additional months to accomplish PREVENT attendance. Navy Reservists and all other service reserve or guard unit members are exempt from complying with PREVENT/AWARE completion requirements.

d. For civilian employees and retirees, the decal shall be valid for no longer than three years.

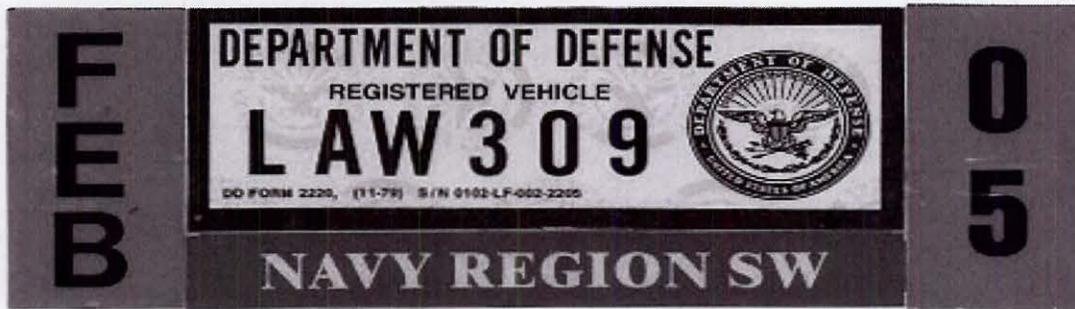
e. Decal types and placement. There are four components to a set of DoD vehicle decals: an individually coded DoD decal, a Navy Region Southwest color coded decal, number decals denoting expiration month and year and any modifying decals such as are listed below. Personnel transferred to NAS Lemoore from other CONUS or OCONUS duty stations shall receive new DoD decals and place them on their vehicle(s) in accordance with this regulation. The decal set shall be placed on the extreme lower left corner of the windshield. Motorcycle decal sets shall be placed on a permanently affixed body panel or component of the motorcycle, dependent on the design of the motorcycle. Under no circumstances will decals be placed in any other location on vehicles. All decals shall be permanently affixed. Active Duty personnel in pay grades E-9 and O-5 and above may elect to place the decal set on their vehicle(s) themselves. All other personnel shall have decal sets affixed only by members of the NAS Lemoore Pass and Decal Office or by members of the NAS Lemoore Security Detachment. Due to the difficulty of decals adhering to wet windshield surfaces, decals will not be issued during inclement weather (rain, severe fog).

(1) Navy Region Southwest decal. This decal is color coded corresponding to the sponsor's rank, rate or classification as follows: Blue for Officers, Red for Enlisted, Green for Government Civilian Employees and Government Contractors and White for Non-Government Civilians.

(2) Number decals. Number decals shall indicate the expiration year and month. They shall be affixed immediately adjacent to the DoD identification decal with the two digit year on the right and the two digit month on the left.

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(3) Modifier Decals. These include a variety of special decals and are placed adjacent to the DoD decal set. The "H" decal is placed above the DoD decal, all others are placed to the right of the decal set.



(a) "Anchor": Personnel authorized to receive the "Anchor" decal identifying them as a Chief, Senior Chief or Master Chief Petty Officer will be in grades E-7 thru E-9.

(b) "H": Personnel residing in government housing aboard NAS Lemoore are authorized to possess the "H" decal identifying them as housing residents. Issuance of "H" decal will be made upon verification of residence in government housing and their corresponding registered vehicles. Teachers and staff employees at Akers and Neutra Elementary schools and parents of students who attend these schools, as well as all other employees and contractors that regularly report to work at a location east of Ticonderoga, are authorized to have an "H" decal to indicate authorization to use the Franklin Avenue gate. This "H" sticker is required for both entry and exit via this gate and those attempting to exit without the sticker shall be redirected to exit the base via Avenger Avenue and the Main Gate.

1. Periodically the sentry will enforce the exit of the Franklin Avenue gate by vehicles displaying the "H" sticker as well.

(c) "M": Indicates that there is a male driver of this vehicle, either the sponsor or a dependant, that is prohibited (Barred) from driving aboard NAS Lemoore.

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(d) "F": Indicates that there is a female driver of this vehicle, either the sponsor or a dependant that is prohibited (barred) from driving aboard NAS Lemoore.

(e) "W": Indicates that the vehicle is registered to a military member who is deployed on an Individual Augmentee deployment. This allows the spouse of the military member to park in parking spaces otherwise reserved for CO, XO and CMC.

(4) Non-Government Vehicle Registration Grade Insignia Decals.

(a) With each registration decal issued to officers of grade 06 and above, the appropriate grade insignia decal(s) also shall be issued.

(b) Available for Navy officers for this purpose are 1 1/2 inch by 1 1/2 inch decals, printed on white plastic sheeting. The Navy 07-10 insignia shows a white star or stars on a blue field; 06 shows a black eagle on a white field.

(c) Available for Marine Corps officers for this purpose are 1 1/2 inch by 1 1/2 inch decals, printed on white reflective sheeting. The Marine Corps 07-10 insignia shows a white star or stars on a red field; 06 shows a white eagle on a red field.

(d) Grade insignia will be affixed on placards, approximately 5 inches by 8 inches in size and placed on the driver's side dashboard. Placards should be removed from view when the vehicle is not located on a military installation.

(5) Per Reference (c), flag officers, Armed Service Secretaries, Senior Executive Service (SES), political appointees, members of Congress, the Diplomatic Corps and other senior government representatives are exempt from the requirement to affix the vehicle decal to the vehicle.

Note: Referencing the ongoing decal elimination process, the DOD Form 2220 vehicle decal is not an access control component even though it is still being utilized as such.

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(6) References (a) and (b) do not specify how this policy affects retired personnel, CNIC has extended this policy to include ALL senior military officers, active duty and retired, listed in reference (a).

3. Vehicle Passes. All vehicles operated aboard NAS Lemoore shall conform to the provisions of this instruction and the CVC. Personnel receiving any of the following passes must use the main gate as their access and egress point. The required documentation, duration, limitations and other information related to each type of pass is shown below. If access is required to the Operations Area of the installation, this requirement must be annotated in the documentation outlined below. Types of temporary passes are as follows:

a. Temporary Pass. Temporary passes are for periods of one to 90 days on a case by case basis. Military or civilian personnel who possess a CAC and are driving a rental car are authorized to use the rental agreement as a temporary pass. Civilian contractors not participating in the NCACS program will be issued a one day pass when requested by a Military or DoD civilian employee on a Non-NCACS Access Request Form and completion of required background checks.

b. Base Access Requests. Access requests will be submitted to the Security Detachment Pass and Decal Office using one of three request forms. The Pass and Decal Office should receive these requests at least 10 working days prior to the requested date to allow time for processing. Personnel requesting access must provide a logical reason for requiring access to the installation. All personnel requests for access to NAS Lemoore will be approved after personnel pass background checks required for unescorted access per CNRSW and NAS Lemoore Instructions. The three access request forms are:

(1) The NAS Lemoore Base Access Request Form is to be used for non contractor work-related visits requiring unescorted passes. Examples include extended visits by family members to Lincoln Housing, personnel attending meetings, support personnel such as nurses caring for dependants, interns, visiting contractors for job walks, etc. These requests will be reviewed on a case by case basis and will be issued passes up to 90 days depending on the situation.

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(2) The Non-NCACS Access Request Form will be submitted for all contractors performing work on NAS Lemoore who are not NCACS card holders for a period of one day.

(3) The Special Event Access Request Form is to be used for all visitors requiring access to the installation for special occasions. Examples include weddings, changes of command, squadron homecomings, retirements, etc.

c. Required Documentation for all passes is as prescribed in paragraph 2 above.

4. Visitors. All personnel without a legitimate business or a professional reason to be on the base are considered visiting individuals (military or civilian) assigned to, working at or living on NAS Lemoore. All visitors shall have a sponsor before they may enter. Convicted felons and convicted or registered sex offenders shall not be permitted aboard NAS Lemoore without the explicit permission of the CO or the XO. It is the sponsor's responsibility to ensure that visitors are not convicted felons or convicted or registered sex offenders before bringing them aboard NAS Lemoore. There are eight types of visitors:

a. Escorted Personal Visitor. All personnel not having legitimate business or a professional reason to be on the base and are simply making a one-day visit shall have an escort. Only military personnel, their dependants and government employees holding a valid CAC card may sponsor a visitor on base. Employees holding contractor CAC cards, station ID or NCACS ID cards are not authorized to escort personnel on base unless specifically designated to do so by the CO. Furthermore, the escort shall remain with that visitor at all times until the visitor is escorted off the installation.

b. Unescorted Personal Visitor. Base residents may request unescorted access for friends or family members who will be aboard for more than one day. This is intended primarily for people visiting Lemoore and staying with people who live on base. The unescorted personal visitor pass shall be requested by the military sponsor or an adult dependant. If an unescorted personal visitor pass is issued, it shall not exceed 13 days in length unless the request is accompanied by an approved long-

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term visitor letter from Lincoln Military Housing. This request does not relieve the obligation of the visitors to present valid identification, registration, vetting requirements or other documents required under this instruction. An Unescorted Personal Visitor is permitted to transit freely only on the Administration side of NAS Lemoore.

c. Vendors, Service Repair Professionals and Commercial Representatives. Commercial drivers making deliveries must present a valid work order or invoice indicating official business on NAS Lemoore. Upon verification of the work order by the government representative and meeting vetting requirements, the Commercial Vehicle Inspection Station or Pass and Decal will allow base access and issue a one day pass.

d. Delayed Entry Program (DEP). Members of the DEP will only be authorized one day passes. They are not authorized on the Operations side of the base unless they have a military sponsor or paperwork showing official business requiring access to the Operations side of the base. DEP members are not authorized to sponsor visitors on base. DEP members will not be issued a DoD decal.

e. Motorcycle Safety Course Attendees. NAS Lemoore Safety will generate a roster of personnel attending the Motorcycle Safety Course. Safety will provide the roster to NAS Lemoore Pass and Decal a minimum of three working days prior to class commencement. Pass and Decal will then issue the personnel on the roster a temporary pass for the duration of the class, but not to exceed 30 days. Safety will, on the first day of class, contact the Pass and Decal supervisor and inform them of all personnel who failed to show for the class so temporary passes can be received and/or destroyed. The decal clerk shall annotate in CLEOC, under "Additional Information," that the individual may not receive another temporary pass and/or DoD decal until completion of the motorcycle safety course.

f. Civilian Students and Instructors of College Classes. Students shall receive a temporary pass only for the duration of the course they are attending or teaching. The Navy College Office must provide the Physical Security Office a list of all students requiring access 10 working days prior to the start of the class. Instructors not participating in the NCACS program

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will be issued a one day pass when requested by a sponsor assigned to the Navy Campus on a Non-NCACS access request form. All temporary pass requirements and background checks must be met prior to receiving a pass.

g. Rental Vehicles. The rental agreement of the rental vehicle constitutes a temporary pass for personnel who have a valid CAC and are driving a rental car aboard NAS Lemoore.

5. Termination or Denial of Vehicle Decals or Passes.

Registration of a vehicle shall be denied or terminated and the decal removed or pass invalidated under any of the following conditions: the person to whom the decal was issued is separated from military service or civilian employment; the ownership of the vehicle changes; the insurance coverage for the vehicle is canceled; expired or is reduced below minimum requirements; any of the permanent decals are missing, illegible or damaged; the vehicle operator's license becomes invalid or driving privileges are suspended/revoked in a civilian or base traffic court; the purpose for which the decal or pass was issued no longer exists; the vehicle registration becomes invalid or the vehicle decal or pass was obtained under fraudulent circumstances.

6. Parking Considerations in Military Housing. Vehicles are always a challenge for the residents of Lincoln Military Housing as well as the owner. Repair of automobiles, parking and the storage of recreational vehicles are a few of the topics that must be addressed in order to maintain a desirable residential family environment aboard the installation.

a. All vehicles must be operable and road worthy, display a current installation decal if applicable, display current tags, display a current inspection sticker and have current insurance as required by the state where the vehicle is registered.

b. Commercial vehicles may not be kept in the community or premises unless they are of a size/type to fit completely in the resident's garage with the door closed. Residents may not park commercial vehicles in the street or driveway except when actively loading or unloading the vehicle.

c. Due to environmental and safety concerns, automobile vehicle maintenance shall not be performed by resident, occupant

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or guest anywhere in the community or premises including garages, carports, parking spaces or street. Additionally, vehicles may not be on jacks, jack stands or ramps at any time.

d. Prohibited maintenance includes, but is not limited to, changing motor oil or other automotive fluids. Repairs such as transmission repairs, engine overhauls and bodywork, (sanding and painting) or engine cleaning.

e. Vehicles shall not be in an inoperative status in excess of 72 hours. All inoperable vehicles must be removed from the community and premises. Resident may request exceptions to this policy on a short-term basis through their District Office.

f. Recreational Vehicles (RV) and other vehicles, utility trailers, boats, campers, snowmobiles, ATV's and jet skis are prohibited in the community unless the item fits into the garage with the garage door completely closed. The only exception to this rule is when the vehicle is being made ready for use or storage. This approved exception period may not exceed 72 hours. Proper storage of recreational vehicle or other vehicles in a garage will not justify improper parking of vehicles.

g. RVs must not be plugged into any utilities in the community or on the premises. Flammables, such as paints, thinners and gasoline may not be stored in vehicles.

h. Guests' RVs may not be parked in the community. An RV may be parked in the garage if it fits completely within the garage, the door is kept closed and there is adequate parking remaining available for vehicles without impacting other residents of the community. RV's may NOT be parked in carports, driveways or designated parking spaces.

i. Contact your Naval Housing Office for appropriate storage locations. Violation of these RV and other vehicle policies shall result in the removal of the RV or other vehicle from the community at the resident's expense.

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NAS LEMOORE TRAFFIC CODE

1. Speed Limits. The on-duty Security Watch Commander is authorized, at his discretion and after considering the totality of circumstances, to tow/remove any vehicle caught exceeding the posted speed limit by 15 mph or more. Violations will result in towing and storage by commercial towing firm at owner's expense.
2. Emergency Vehicle Operation. When coming to an intersection, emergency vehicles shall slow to a safe speed and have warning devices in operation, if responding to an emergency. An emergency does not entitle any vehicle operator to drive in a reckless manner without regard for the safety of his passengers or others on the roadway. The posted speed limit may be exceeded by no more than 10 mph in the apprehension of speeders or when responding to serious incidents (alarms, crimes in progress). If circumstances dictate, the Watch Commander may authorize speeds in excess of those allowed above. If such speeds are authorized, an incident report will be submitted and the Security Officer will be notified immediately.
3. Radar Detection Devices. Per reference (h), the possession of radar detection and/or radar jamming devices to indicate the presence or disrupt the operation of speed recording instruments is prohibited on DoD installations, including NAS Lemoore.
4. Sound Amplification Devices (CVC 27007). No driver of a vehicle shall operate or permit the operation of any sound amplification system which can be heard outside the vehicle from a distance of 50 or more feet unless that system is being operated to request assistance or warn of a hazardous situation. This section does NOT apply to authorized emergency and Security patrol vehicles.
5. Jogging. Per reference (h), personnel are not authorized to jog on main roads and streets of U.S. Navy installations with high traffic density and during peak traffic periods. Main roads and streets on NAS Lemoore are herein defined as Reeves Blvd, Gateway Blvd, Enterprise and Franklin Avenue (west of the hospital). Pedestrians are prohibited from jogging on these roads (sidewalk jogging only is authorized). Pedestrians wishing to jog between the Administration and Operations side are required to use the bicycle path. Jogging and jogging strollers are not permitted on the road or road shoulder if a

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sidewalk is available. Personnel shall jog facing traffic and obey traffic rules and regulations.

6. Vehicle Repairs. Vehicle repairs that exceed one day in length are not permitted in parking lots or housing areas. The Morale, Welfare and Recreation Department maintains an auto hobby garage for that purpose. Vehicles exceeding this limit may be towed at the owner's expense.

7. Amplified Exhaust. By definition, the factory installed exhaust system(s) on any vehicle are permitted. Vehicles that are modified, either by removal of a factory installed exhaust system or by the substitution of a non-factory exhaust system, may be deemed too loud and therefore may be prohibited from operating aboard NAS Lemoore. After being prohibited from operating on base, the burden of proof that the system is not modified rests entirely with the vehicle owner.

8. Official U.S. Navy Vehicles - Trip Tickets. All official U.S. Navy vehicles assigned to NAS Lemoore traveling off station shall obtain a Trip Ticket from the Naval Facilities Transportation Dispatcher during normal working hours. Drivers requiring off station travel after normal working hours shall obtain a Trip Ticket from the NAS Lemoore CDO. Trip Tickets must be validated by a gate sentry upon departure from and re-entry to NAS Lemoore.

9. Speed Contest and/Demonstration of Speed. Excessive or unnecessary acceleration that causes the tires of the vehicle to spin and emit loud noises or to unnecessarily throw stones or gravel is prohibited.

10. Parking. The station is considered private property for the purpose of parking enforcement under reference (e). Members are prohibited from parking their vehicles anywhere other than in their garage or driveway (base housing) or in one of the MWR long term lots during deployments. Unauthorized long term parked vehicles shall be towed and stored by a commercial operator. Both the towing and the storage are at the owner's expense. See the vehicle towing, storage and impound section of this instruction for more information. In addition, the following local parking policies apply:

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a. Appropriate Areas. Parking is permitted only in designated areas appropriate for the vehicle driver to park and where not otherwise prohibited by signs or markings. Examples of inappropriate areas include overnight parking in an area where signs prohibit the practice, a deployed member who is not a reservist parking his vehicle in the Reserve Center parking lot while on deployment or a member of a squadron on detachment parking his vehicle in the lot adjacent to a sister squadron. It is the responsibility of the vehicle owner to ensure the vehicle is parked appropriately. See "Long-Term Parking" below.

b. Designation of parking spaces by grade, rank, title or purpose shall be designated by each tenant command aboard NAS Lemoore. Permissible designations include, but are not limited to:

(1) CO, XO, Command Master Chief (CMC), Officer, Chief Petty Officer (CPO), Sailor of the Year (SOY). Commands shall ensure a sufficient amount of non-designated parking spaces are allocated. All other personnel not serving in the aforementioned capacities shall attain parking spaces on a first-come, first-served basis.

(2) Customer Service Parking. Parking areas adjacent to buildings that provide customer service will designate and identify the closest parking spaces for visitor and customer parking only. The remaining parking spaces will be available on a first-come, first-served basis.

(3) Handicapped and Loading Zones. Parking shall be reserved for handicapped and loading zones.

c. Addition/Deletion of Parking Spaces. Requests for deletion or addition of parking spaces shall be made to the CO via the Public Works Officer.

d. Parking Enforcement in Command/Unit Designated Areas. Enforcement in areas assigned to departments/tenant commands will be by the unit parking coordinator. Tenant CMC's shall be issued 1408's for this purpose. Vehicles parked in violation of reference (e) and this instruction may be ticketed. The base XO may authorize towing in specific instances on a case-by-case basis. Additionally, it is unlawful for any person to park or leave standing any vehicle in a stall or space designated for

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physically handicapped persons unless the vehicle displays either a distinguishing license plate or a placard issued by the Department of Motor Vehicles per reference (e). Per reference (e), it is unlawful to possess or use a handicapped license plate or placard in the absence of physically handicapped personnel.

e. Alvarez Village (Housing) Visitor Parking. The host shall be responsible for arranging visitors' parking in the event of special occasions and is responsible for violations. When visitors' vehicles exceed space available in the cul-de-sac, the host shall contact the Security Patrol Watch Commander to obtain approval for on-street parking.

f. BOQ/BEQ Loading and Unloading. While loading/unloading gear at a Bachelor Officer Quarters (BOQ)/Bachelor Enlisted Quarters (BEQ), a temporary parking permit may be obtained from the BOQ supervisor at the BOQ or the BEQ supervisor at BEQ 7.

g. Long Term Parking. Long term parking is permitted only in the driveway of the member's own government quarters, in the member's own garage or in the MWR parking facilities. Parking in violation of these restrictions may subject the vehicle to towing at the owner's expense. Vehicles not parked in MWR parking lots, in the member's own driveway or in the member's own garage are at all times subject to the towing criteria detailed in this instruction.

h. Barment Lot Parking. Barment Lot parking is located adjacent to Pass and Decal. Parking in the Barment Lot is authorized by Pass and Decal Office personnel and Traffic Court Judges. Traffic Court Judges will issue Temporary Barment Passes. Upon receipt, it is the individual's responsibility to proceed to Pass and Decal for verification and notification. Temporary Barment Lot permits shall not exceed 30 days. If an individual requires additional time, they shall return to Traffic Court with a written request, original citation and all required documents. Permanent Barment Lot passes can be issued by the Pass and Decal Office. The Barment parking lot is not long term parking. Vehicles parked for long term shall be towed at owner's expense.

11. Vehicle Operation in Unauthorized Areas. No person shall operate any vehicle in an area where operation of vehicles is

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prohibited or not authorized. These areas include most areas without paved roads, the dirt field south of Building 930 and west of Ticonderoga, the dirt field north of Franklin and east of Barracks 14 and 15 and west of Hancock and the dirt field north of Franklin, east of Building 937 and west of Ticonderoga.

12. Litter Deposited or Thrown from Vehicle. No person shall cause, aid or abet any person littering aboard or adjacent to NAS Lemoore. No person shall, aboard or adjacent to NAS Lemoore, throw or discharge any lighted or unlighted substance (including cigarette ashes or butts).

13. Motorcycles/ATVs.

a. Licensing. Operators of motorcycles shall be currently licensed by one of the 50 states or District of Columbia motor vehicle licensing authorities to operate motorcycles on public highways of the United States.

b. Prerequisite(s). Per reference (h), operators of motorcycles shall have successfully completed the Motorcycle Safety Foundation's Motorcycle Rider Course (MRC) or the Motorcycle Safety Foundation's Motorcycle Rider Course - Riding and Street Skills (MRC-RSS) or other training approved by the Naval Safety Center. Each operator of an ATV shall have successfully completed a Naval Safety Center approved ATV Safety Course. ATVs and off-road motorcycles are authorized to be used only on the approved off-road ATV track.

c. Motorcycle Rearview Mirrors. Government-owned (non-tactical) and privately-owned motorcycles (as defined above) operated on installation roadways will not be operated without a rearview mirror mounted on both sides of the handlebars or fairing. ATVs operating on an authorized ATV track are exempt from this requirement.

d. Headlights. Motorcycle operators shall ensure headlights are turned on at all times while the motorcycle is being operated. This does not apply to ATVs without factory-equipped headlights.

e. Personal Protective Clothing/Gear. At all times, operators and passengers shall wear/use the following personal protective equipment, as defined in enclosure (5), when

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operating or riding on motorcycles or ATVs on the installation: helmet, eye protection, shoes/boots, blouse, trousers, gloves and a reflective safety vest. Naval personnel are required to wear protective clothing with the uniform while operating or riding as a passenger on a motorcycle. However, they are not authorized to wear said gear while transiting to/from their parked vehicle to their work stations or service locations on base (NEX, Commissary, CDC, gym).

f. Backpacks. Backpacks worn while riding shall not cover or obscure the reflective safety vest.

14. Motorized Scooters. All motorized scooters shall possess some form of mechanical braking device and a switch or device that causes the motor to disengage or cease to function when that switch is released. Operators of a motorized scooter shall be not less than 16 years of age, shall possess a current Class C driver's license and shall wear an approved bicycle helmet during operation. The operator of a motorized scooter shall not exceed 15 mph when operating on a bicycle path, trail or bikeway (if existent); and shall not operate after legal sunset. The operator shall yield to all pedestrians. Operation of motorized scooters on roadways without bicycle paths or lanes is permitted only on roadways where the speed limit does not exceed 35 mph. When operating on roadways, operators shall ride as close to the right curb as possible, except to pass or make a left-hand turn. Passengers, attached sidecars, trailers and/or other similar attachments are prohibited on motorized scooters at all times.

15. Motorized Skateboards are prohibited aboard NAS Lemoore.

16. Operations Access. Individuals requiring regular access to the Operations side of the base with privately owned vehicles shall display a valid DoD decal set or valid vehicle pass denoting granted access to Operations. Upon arrival at the gate, the driver must also present a Military ID card, CAC card or civilian ID card to the Operations Gate sentry.

17. Bicycles.

a. Bicycle Equipment. All bicycles used on base must be equipped with a white reflector in the front and red reflector in back; a brake that can make one wheel skid on dry, level pavement; and a front headlight that is visible for 300 feet if

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riding between legal sunset and legal sunrise. Reflectors must be visible from 500 feet in the low beam of a motor vehicle's headlights.

b. Protective Equipment. All bicyclists must wear helmets that conform with ANSI or Snell requirements.

c. Bicycle Operation. The rider shall sit on the bicycle seat and keep at least one hand on the handlebars while in motion, shall obey traffic control devices and Security patrolmen directing traffic, shall use proper hand signals to indicate the rider's intentions on the road and shall travel in the same direction as other traffic as near to the right curb or edge of the street as possible. Bicycles are prohibited on Reeves Boulevard between Franklin Avenue and the Operations side. Bicycles are permitted on the short stretch of Gateway to enter Ops Gate from the bike path only. Bicyclists traveling between Main and Operations side must use the bicycle path that bisects the agricultural fields. Two or more people may not ride on a bicycle unless a seat for each is provided. The rider shall not allow anyone riding on an object, with or without wheels, to hold onto the bicycle. Bicycle riders who violate traffic regulations will be cited with the same traffic citations used for motor vehicles. Persons receiving a citation shall refer to enclosure (3) to determine whether a mandatory appearance at NAS Lemoore Traffic Court is required. A parent or legal guardian shall accompany dependants under 18 years of age.

d. Child Supervision. Reference (k) requirements apply.

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NAS LEMOORE TRAFFIC COURT REGULATIONS

1. Hearings. There are two types of hearings. All enlisted (active, reserve or retired and dependants thereof), GS 1-9 and all equivalents (including dependants) and all contract personnel shall appear before the NAS Lemoore Traffic Court Judge. All officers (active, reserve or retired), dependants of the same, GS-10s and above and equivalents (including dependants) shall appear before the XO, NAS Lemoore.

a. The Traffic Court Judges/XO shall hold hearings at a specified and published time to determine if administrative action is appropriate in cases involving alleged violations of references (a) through (h).

b. The Traffic Court Judges/XO shall be guided by reference (d) and this instruction. However, the Traffic Court Judges and/or XO are authorized to exercise their discretion in the disposition of any case and may dismiss, reduce or increase penalties as they deem appropriate after they consider the entirety of the circumstances and weigh any factors in mitigation or aggravation. This discretion includes the full range of remedies from complete dismissal of the case up to and including assignment of points, revocation of privileges or barment of vehicles or individuals from NAS Lemoore.

2. Court Appearances.

a. All personnel will be issued an Armed Forces Ticket (DD Form 1408) for alleged violations.

b. Personnel cited for moving violations listed in section 7.d. (marked with a star ★) shall appear either in Traffic Court or before the XO as appropriate. This order to appear is a lawful order, is not optional and takes priority over other duties, leave or liberty. Failure to appear shall constitute a violation of a lawful order and is punishable under the UCMJ for military personnel. Failure to appear by a retiree or dependant may result in a full range of penalties available to the Traffic Court Judges and/or the XO. Personnel who have a conflict due to military duties or orders shall only be excused or rescheduled after the offender's chain of command receives written permission by the Traffic Court Clerk; the Traffic Court Judge; the CMC, NAS Lemoore; the XO, NAS Lemoore; or the CO, NAS

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Lemoore as appropriate. Personnel receiving moving violations not marked by a star may choose, at the time the ticket is issued, to forgo appearing and accept the maximum point award and penalties for the offense along with any additional consequences that arise from the event. Personnel wishing to contest any violation may only do so by appearing at Traffic Court or before the XO.

c. Personnel cited for parking violations may elect to accept maximum point assessment in lieu of Traffic Court appearance.

d. Personnel cited for documentation violations (i.e., no proof of current insurance and/or registration) shall appear in Traffic Court and bring all required documentation to include military identification, driver's license, valid registration and proof of insurance.

e. Personnel cited will be given the options: CONTEST, NO CONTEST and MANDATORY APPEARANCE annotated on their traffic court tickets. If the violator chooses to contest a ticket or is issued a mandatory appearance ticket, they will be given a traffic court date to attend. Note: All officers and their dependents will be directed to call the CO/XO Secretary at x3344 to schedule an appointment with the XO. If any individual is unable to attend the date scheduled, they will need to contact x3344 or the Traffic Court Clerk at x4766. Failure to attend shall result in maximum points awarded, base barment or official notification to offending person's CO or the sponsor's CO.

f. All military personnel attached to deployable commands shall clear all pending traffic citations (via court appearance or contact with a Traffic Court clerk or the XO) prior to any deployment or detachment. Failure to do so may result in a Failure to Appear and the full range of penalties available to the Traffic Court Judges and/or the XO.

g. Failure to appear at the scheduled Traffic Court date for a mandatory appearance or failure to receive permission to reschedule an appearance from the Traffic Court clerk or the XO, shall result in official notification to offending person's CO or the sponsor's CO.

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(1) Such notification will include the date such person was scheduled to appear at Traffic Court, maximum point assessment, as well as whether the person was required to appear at Traffic Court.

(2) A photocopy of the alleged violator's traffic citation can be obtained at the Pass and Decal Office.

3. Parking Violation in Command/Departmental Areas. Certain designated command/departmental personnel (other than Security patrol personnel) may be authorized to issue traffic citations for parking violations within assigned parking spaces. The COs/Officers in Charge and NAS Lemoore Department Heads may submit in writing to NAS Lemoore Security Detachment the names of personnel whom they wish to issue parking violation citations. Authorized personnel may not issue citations until they complete a citation-writing course given by Security personnel.

4. Proof of Insurance. Personnel appearing before the Traffic Court Judge must produce proof that motor vehicle insurance meeting the minimum requirements of the State of California was in effect at the time of the alleged violation or incident and remains current. If the recipient of the traffic citation requiring appearance before the Traffic Court Officer is not the owner or the owner's spouse or dependant, they must produce a written statement from the owner of the vehicle that they were authorized to drive the vehicle at the time of the incident. The owner of the vehicle will be required to produce proof of insurance.

5. Appeals. Personnel who received points or restricted driving privileges by the Traffic Court Judge may request reconsideration or appeal the decision. The restriction will become effective immediately from the date of the hearing. Appeals must be forwarded through the individual's chain of command and received by the Traffic Court Office within 10 working days of receipt of restriction notification. The Traffic Court Judge will forward all appeals to the NAS Lemoore CO via the Station Judge Advocate. Any other special consideration due to personal hardship or mission-essential requirements must be submitted in the same manner.

6. Reinstatement. Personnel who have a current revocation of driving privileges and/or barment of motor vehicle for a

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specified period of time, may, at the expiration of said time, request reinstatement by Traffic Court without submitting a request to the CO. Individuals requesting reinstatement shall complete all requirements as set forth in the initial revocation paperwork and/or barment letter.

7. General Sentencing Guidelines.

a. A revocation of base driving privileges, for a minimum of one year and up to permanent removal of privileges shall normally be issued for the following:

(1) Upon record of arrest or notification by credible sources, for manslaughter (or negligent homicide by vehicle) resulting from the operation of a motor vehicle, whether or not the event occurred on or off the installation.

(2) Upon record of arrest or notification by credible sources, for driving or being in actual physical control of a motor vehicle, on or off the installation, for while under the influence of intoxicating agent (alcohol/drugs).

(3) Upon record of arrest or notification by credible sources, for failure to submit to chemical tests (implied consent) on or off the installation.

(4) Upon record of arrest or notification by credible sources, for driving a motor vehicle while a habitual user or under the influence of any narcotic or while under the influence of any other drug to a degree rendering him incapable of safe vehicle operation, on or off the installation.

(5) Upon record of arrest or notification by credible sources for the commission of any felony in which a motor vehicle is used, on or off the installation.

(6) Upon record of arrest or notification by credible sources, for fleeing the scene - death or personal injury in an accident (hit and run), on or off the installation.

(7) Upon record of arrest or notification by credible sources, for perjury or making false affidavit or statement under oath to responsible officials or under law or regulations

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relating to the ownership or operation of motor vehicles, on or off the installation.

(8) Unauthorized use on base of a motor vehicle belonging to another, which act does not amount to a felony, at discretion of the Traffic Court Judge or XO.

(9) Failure to have motor vehicle insurance meeting the minimum requirements of the State of California in effect at the time of a traffic accident.

(10) If a driver accumulates 12 points in any one year time period.

b. A revocation of base driving privileges, for a period of up to twelve months, may be issued for the following:

(1) Commission of an offense for which mandatory revocation is required above. These cases will not be handled by Traffic Court; they will be forwarded via the Station Judge Advocate to the CO or the XO, NAS Lemoore.

(2) Declared incompetent to drive a motor vehicle (e.g., mental or physical impairment) by appropriate medical authority.

(3) Commission of an offense off station, not listed above, which if committed on the installation, would be grounds for revocation and/or barment. These cases will not be handled by Traffic Court; they will be forwarded via the Station Judge Advocate to the CO or the XO, NAS Lemoore.

(4) Permitting an unlawful or fraudulent use of a driver's license.

(5) Upon record of arrest or notification by credible sources for fleeing or attempting to elude a police officer.

(6) Upon record of arrest or notification by credible sources for participating in a speed contest.

(7) Failure to have motor vehicle insurance meeting the minimum requirements of the State of California in effect at the time of the alleged violation or incident or when appearing in Traffic Court.

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c. Schedule for Maximum Point Assessment. Violations marked with a ★ shall appear before the Traffic Court Judge or the XO as appropriate.

(1) Additional Penalties. Additional penalties may be added to all mandatory appearance violations (marked with a ★) at the Traffic Court Judge's/XO's discretion. These include, but are not limited to:

- (a) Driver improvement course.
- (b) Parenting course.
- (c) Additional points.
- (d) 1-180 day driving revocation
- (e) Report chit.
- (f) 181-365 day driving revocation and/or vehicle barment.
- (g) 1 to 2 year driving revocation and/or vehicle barment.
- (h) Permanent driving revocation and/or vehicle barment.

(2) ★ Reckless driving (willful or wanton disregard for the safety of persons or property):

	Points	Additional Considerations
1st Offense	6	Driver improvement course and 90 - 180 day driving revocation
2nd Offense	12	1 year driving revocation

(3) ★ Owner knowingly and willfully permitting another to operate a motor vehicle when physically impaired:

	Points	Additional Considerations
1st Offense	12	1 year driving revocation
2nd Offense	12	Permanent revocation

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(4) ★ Fleeing the Scene (Hit and Run) - no injury:

	Points	Additional Considerations
1st Offense	6	90 - 180 day driving revocation
2nd Offense	12	1 year driving revocation

(5) ★ Fleeing the Scene (Hit and Run) - injury:

	Points	Additional Considerations
1st Offense	12	Permanent driving revocation

(6) Exceeded stated speed limit or speed too fast for conditions as determined by the patrolman, CO, XO or other competent authority:

MPH over limit		Points	Additional Considerations
1 to 5		1	
6 to 10		3	
11 to 15	★	5	
>15 but <20	★	8	1st Offense - Driver improvement course and 30 - 90 day driving revocation at discretion of Traffic Court Judge or XO 2nd Offense - 1 year driving revocation
>20 but less than double	★	10	1st Offense - Driver improvement course and 90 - 180 day driving revocation 2nd Offense - 1 year driving revocation
Double or greater	★	12	1st Offense - 1 year driving revocation 2nd Offense - Permanent revocation

(7) The following enhancements shall be added to any speeding charge if that speeding occurred in a school zone when children are present; in housing, in a construction zone, in a parking lot, Navy Exchange/Commissary complex or on a barracks complex access road:

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Points	MPH over limit	Penalties to be added to above
4	1 to 5	None
6	6 to 10	30 - 90 day driving revocation at discretion of Traffic Court Judge or XO
6	★ 11 +	90 - 120 day driving revocation

(8) ★ Illegal parking in disabled parking, in a fire lane, barment lot, designated or double parking:

Offense	Points
1st Offense	3
2nd Offense	6

(9) Following too closely:

Points	Type	Additional Considerations
2	Too Close	Driver improvement course
6	★ Accident	30 - 90 day driving revocation at discretion of Traffic Court Judge or XO
8	★ Accident W/Injury	60 - 180 day driving revocation

(10) ★ Failure to yield right of way to Emergency Vehicle:

	Points	Additional Considerations
1st Offense	4	Driver improvement course
2nd Offense	4	30 day driving revocation

(11) Failure to stop for school bus or school crossing signals:

	Points	Additional Considerations
1st Offense	4	30 day driving revocation at discretion of Traffic Court Judge or XO
2nd Offense	4	180 day driving revocation

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(12) Improper passing:

	Points	Additional Considerations
1st Offense	4	
2nd Offense	4	Driver improvement course

(13) Lane-Splitting:

	Points	Additional Considerations
1st Offense	4	
2nd Offense	4	Driver improvement course

(14) Failure to yield:

	Points	Additional Considerations
1st Offense	4	
2nd Offense	4	Driver improvement course

(15) ★ Failure to obey traffic signals, traffic instructions of an enforcement officer or traffic warden or any official regulating a traffic device requiring a mandatory stop, yield right of way, denial of entry or required direction of traffic:

	Points	At Traffic Court Judge Discretion
1st Offense	4	Driver improvement course
2nd Offense	4	30 day driving revocation

(16) Failure to use seat belts:

	Points	Additional Considerations
1st Offense	3	
2nd Offense	3	Driver improvement course

(17) ★ Unsafe starting/backing (Resulting in a vehicle accident or property damage):

	Points	Additional Considerations
1st Offense	4	30 day driving revocation at discretion of Traffic Court Judge or XO Driver improvement Course
2nd Offense	6	90 day driving revocation 1 year barment of vehicle

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(18) Improper motorcycle safety equipment/clothes:

	Points	Additional Considerations
1st Offense	3	30 day driving revocation at discretion of Traffic Court Judge or XO
2nd Offense	6	90 day driving revocation

(19) Bicycle infractions (i.e., improper safety equipment, failure to obey traffic signals, riding on the wrong side of the road):

Points	Additional Considerations
3	

(20) Littering:

Points	Additional Considerations
3	

(21) ★ Valid driver's license not in possession:

	Points	Additional Considerations
1st Offense	3	
2nd Offense	6	60 day driving revocation

(22) ★ Valid vehicle registration/insurance not in possession:

	Points	Additional Considerations
1st Offense	3	Driving revocation until registration and/or insurance is valid
2nd Offense	6	1-year driving revocation/barment of vehicle
3rd Offense	9	Indefinite revocation of driving privileges/barment of vehicle

(23) Driving without required lighting equipment (Between hours of dusk and dawn and during inclement driving):

Points	Additional Considerations
3	

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(24) Towing without proper towing equipment:

Points	Additional Considerations
3	

(25) Other moving violations:

Points	Additional Considerations
3	

(26) Illegal parking in a crosswalk or loading zone:

Points	Additional Considerations
4	

(27) Operating an unsafe vehicle (including a vehicle requiring mud flaps that doesn't have them):

Points	Additional Considerations
5	Suspended until corrected

(28) ★ Exhibition of speed or racing (including breaking of traction; speed contests, unnecessary or excessively loud revving of engine, hard acceleration, etc.):

Points	Additional Considerations
6-12	Points 30 - 365 day driving revocation at discretion of Traffic Court Judge or XO

(29) ★ Possession of an open container of alcohol in a vehicle:

Points	Additional Considerations
9	Up to one year driving revocation at discretion of Traffic Court Judge or XO

(30) Inattentive driving:

Points	Additional Considerations
3	

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(31) ★ Inattentive driving resulting in a traffic accident:

Points	Additional Considerations
9	Driver improvement course

(32) ★ Disrespect toward patrol officers:

	Points	Additional Considerations
1st Offense	4	10 - 180 day driving revocation
2nd Offense	6	1-year driving revocation/barment of vehicle
3rd Offense	8	Indefinite revocation of driving privileges/barment of vehicle

(33) ★ Tampering with temporary vehicle pass:

	Points	Additional Considerations
1st Offense	6	90 -180 day driving revocation Report chit (military) Base barment (civilian)
2nd Offense	12	1 year driving revocation Barment of vehicle Report chit (military)

(34) ★ Driving while in a barred status:

	Points	Additional Considerations
1st Offense	12	1 year revocation from date of receipt of barment notice
2nd Offense		Indefinite revocation of driving privileges/barment of vehicle

(35) Child passenger not in proper seat restraint system (Child weighing less than 80 pounds or under the age of 8 years old):

Points	Additional Considerations
9	Driver improvement course Parenting Course

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(36) Sound amplification devices (car stereos) or amplified exhaust systems (noise heard outside the vehicle from 50 or more feet):

Points	Additional Considerations
4	

(37) Use of cellular phone while operating motor vehicle (No hands-free device in use):

	Points	Additional Considerations
1st Offense	4	
2nd Offense	6	30 day driving revocation at discretion of Traffic Court Judge or XO
3rd Offense	12	60 day driving revocation

(38) Texting while operating motor vehicle.

	Points	Additional Considerations
1st Offense	6	
2nd Offense	12	1 year revocation from date of receipt of barment notice

d. Traffic Court may require personnel who have had their on-base driving privileges suspended or revoked to attend Driver Improvement School as a prerequisite for re-instatement. Included are persons who have been determined to be at fault in a traffic mishap while operating a government-owned motor vehicle. Traffic Court will maintain a weekly updated list of personnel who have had their on-base driving privileges suspended or revoked or have been barred from specific facilities.

e. Failure to comply with revocations and/or barments may result in disciplinary action under the UCMJ Justice or Civilian Personnel Instruction 752 for failure to obey a lawful order, an extension of the restriction for an indefinite period of time and/or complete barment from NAS Lemoore.

f. Points received for traffic violations will be removed from an individual's driving record one year from the date of the citation.

8. Witness Citations. Personnel who witness a traffic violation may report it to the Security Watch Commander. The witness must physically assist in filling out the citation, providing enough vehicle and personal information to trace the alleged violator (e.g., vehicle license and decal or physical description of driver), accurately describe the violation, list their name, command and telephone number on the back of the citation's yellow copy and appear in Traffic Court the date and time the case is heard. Military personnel in pay grades 0-5 and above or E-9 may submit an affidavit vice personal appearance in Traffic Court. Patrol officers issuing citations that are being contested at Traffic Court may be requested to appear at scheduled hearings to give testimony regarding the violation. If the patrol officer being summoned to Traffic Court is unable to appear on the scheduled court date, the Traffic Court Judge may, at his or her discretion, continue the case without the patrol officer or reschedule the Traffic Court date.

9. Proper Standards when Summoned to Traffic Court.

a. Uniform and Appearance. All military personnel shall be in the proper uniform of the day. Uniforms shall be cleaned and pressed with proper rating insignias and ribbons. The military member shall be properly groomed in accordance with current grooming standards and under no circumstances shall organizational clothing be permitted in the courtroom.

b. Conduct. Improper military bearing, hostility or disrespect toward the Traffic Court Judge and/or the XO, patrol officers or others at the scene or in traffic court shall be considered a factor in aggravation and may be ground for increased points or driving revocation.

c. Date, Time and Location. Traffic Court conducted by the NAS Lemoore Traffic Court Judge is held on Tuesdays beginning at 0800 in Bldg. 828, College Campus Mall, Classroom 5. Traffic Court conducted by NAS Lemoore XO is held on Thursday at 1300 in Bldg. 700.

d. Patrol Issued Mandatory Appearance. Patrol officers issuing traffic citations that require the driver to appear at Traffic Court shall schedule the appearance a minimum of 10 working days from the date of the violation, taking into account

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legal holidays and the Tuesday court schedule or the Thursday Officer Traffic Court schedule with the XO.

(1) Patrol officers issuing citations that are being contested at Traffic Court may be requested to appear at scheduled hearings to give testimony regarding the violation.

(2) If the patrol officer being summoned to Traffic Court is unable to appear on the scheduled court date for a Mandatory Appearance Citation, the Traffic Court Judge may, at his or her discretion, continue the case without the patrol officer or reschedule the Traffic Court date.

10. Failure to Appear on Mandatory Appearance Violation. It is the violator's responsibility to be absolutely certain of the required appearance date and to appear when directed. Nothing except written permission by the Traffic Court Clerk, the Traffic Court Judge; the CMC, NAS Lemoore; the XO, NAS Lemoore; or the CO, NAS Lemoore, as appropriate, excuses absences for mandatory appearance items. If a violator is required to appear on a mandatory appearance violation (★ above) and that violator fails to appear on the specified date, that violator shall receive the maximum penalty for the infraction or a 30 day driving revocation, whichever is greater, including any additional consequences as a result of the points or penalty (such as revocation). Additionally, the fact that the violator was unaware that the additional penalty and/or driving revocation was adjudged for failure to appear in no way excuses that violator if they are subsequently found driving while in a revoked status as a result of the failure to appear. In that case, the violator shall face charges from the new infraction as well as consequences for driving in a revoked status.

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NAS LEMOORE VEHICLE TOWING PROCEDURES

1. This applies to any non-government vehicle or part thereof not lawfully and completely enclosed within a building, in the member's own driveway, the member's own garage or parked in the enclosed MWR vehicle storage lots. Subsequent disposition of towed vehicles is a civil matter between the owner and the towing company. In those cases below where a citation/warning is required before a vehicle is towed, only one shall be issued. In all cases, once a vehicle is identified for towing, the security personnel making that determination shall remove the DoD decal from the vehicle.

a. Any vehicle may be towed immediately and without warning if, in their best judgment, the CO, XO, Security Officer or the CDO determines that the towing of that vehicle is necessary to maintain safety or security on this installation. The aforementioned may also direct the towing of any vehicle at the owner's expense if that vehicle is located where it impairs or adversely affects the ability of the installation, its agents or contractors to start, complete or perform work necessary to the functioning of the installation.

b. Additionally, the Security Watch Commander or other competent authority, is authorized to direct that vehicles meeting any of the following criteria may be towed:

(1) Vehicles operated by impaired drivers may be towed immediately and without warning at the owner's expense.

(2) Vehicles operated by an owner or driver who, as a result of law enforcement action, is under apprehension may be towed immediately and without warning at the owner's expense.

(3) Vehicles deemed a force protection risk may be towed immediately and without warning at the owner's expense. Vehicles that meet one or more of the following criteria shall be considered a force protection risk:

(a) Vehicles displaying an NAS Lemoore temporary vehicle pass or DoD decal that was issued to a different vehicle.

(b) Vehicles found to bear either a vehicle pass or license plates that clearly show evidence of tampering.

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(c) Vehicles without a visible license plate or clearly posted registration, permanent or temporary and no valid DoD decal or vehicle pass immediately visible.

(d) Vehicles without valid license plates or DoD decals and upon which a check of both the CLEOC and the CLETS returns no information.

(e) Vehicles that otherwise in the professional judgment of the Security Watch Commander or higher authority clearly present a force protection risk.

(4) Any vehicles being operated by a driver who is currently prohibited from driving aboard NAS Lemoore may be towed immediately and without warning at the owner's expense.

(5) Vehicles that pose a safety hazard may be towed immediately and without warning at the owner's expense.

(6) Vehicles that pose an environmental hazard may be towed immediately and without warning at the owner's expense.

(7) Vehicles that impede or inhibit actions deemed necessary before, during or after an emergency, fire, disaster or other emergent event may be towed immediately and without warning at the owner's expense. If time allows, the Security Watch Commander will attempt to first receive permission from the CDO, XO or CO, but if the urgency of the situation dictates, the Security Watch Commander is empowered to direct this action on his authority.

(8) Vehicles that are disabled by a traffic incident and the operator is either unavailable or physically incapable of having the vehicle towed to a place of safety for storage or safekeeping may be towed immediately and without warning at the owner's expense.

(9) Vehicles that are wrecked, dismantled or parts thereof may be towed or parts removed immediately and without warning at the owner's expense.

(10) Vehicles found to be on base without proper permission may be towed immediately and without warning at the owner's expense. Examples include, but are not limited to,

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vehicles owned by members who are no longer employed by the U.S. Government, no longer employed by a DoD contractor or are owned by members that have separated from the military and are not otherwise entitled to be aboard NAS Lemoore.

(11) Vehicles parked in areas marked with specific time limits may be towed without warning once the parking time limit is exceeded.

(12) Vehicles that are parked illegally in a manner that does not pose a force protection or safety hazard may be towed at the owner's expense after a citation is issued and 14 days have elapsed.

(13) Vehicles that are deemed "abandoned" may be towed at the owner's expense after a citation is issued and 14 days have elapsed since placing the citation and the vehicle has not moved. The DoD decal shall be removed at the same time the citation is issued. An abandoned vehicle meets one or more of the following criteria:

- (a) License plates expired more than 60 days.
- (b) DoD decal set expired more than 60 days.
- (c) One or more flat tires.
- (d) Clearly inoperable due to one or more conditions not listed.
- (e) Vandalized.
- (f) Covered with tarp or other vehicle cover that prevents NAS Lemoore Security from immediately viewing both the license plates and DoD decal set. Depending upon the location of the vehicle, this may also be considered a force protection threat and handled per those procedures.
- (g) Vehicle covered but not meeting above criteria but with a cover that is torn or otherwise not completely affixed to the vehicle and deemed an eyesore.
- (h) Vehicle owned by a deployed member and parked in a location not authorized for long term parking by that member.

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(i) Vehicles that will be in violation of base, local, State or Federal law if moved by the owner provided that the vehicle does not pose a force protection threat, a safety risk or an environmental risk, is parked legally and possesses valid license plates and either a valid DoD decal or vehicle pass.

(j) Deemed an eyesore by the CO NAS Lemoore, the XO NAS Lemoore or the CMC, NAS Lemoore.

2. Towing Procedures.

a. If a vehicle meets one or more of the towing criteria listed above, the Security Watch Commander shall ensure that a reasonable check of records is completed to determine the owner of the vehicle. For the purposes of towing, a reasonable check of records is defined as a check of CLEOC database. If CLEOC contains information on the vehicle, then that information shall be annotated in the desk journal entry and no additional sources shall be consulted. It is the vehicle owner's responsibility to ensure the contact information in CLEOC is correct. If, and only if, there is no information in CLEOC, then a check will be made of the CLETS. Results of the CLETS check shall be annotated in the desk journal entry.

b. If the vehicle information shows the member is a member of a unit not currently on deployment (defined as 4-6 months or greater), then the citation on the vehicle shall constitute notification and fair warning; no additional action shall be necessary. If the CLEOC or CLETS data determines the owner is a member of a unit on deployment, then a reasonable attempt shall then be made to notify the owner via his chain of command. It is the owner's responsibility to ensure that arrangements are made to move the vehicle or bring it into compliance before the deadline.

c. If the vehicle is towed immediately under one or more of the above conditions, then the towing of the vehicle shall be annotated in the desk journal along with the criteria under which it was towed. Within a reasonable number of days, either action shall constitute notification and fair warning to the owner.

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d. After the vehicle has been towed, the Security Patrol Officer will complete DD Form 2506 (Vehicle Impoundment Report) as a record of the actions taken. An inventory listing of personal property will be done to protect the owner, law enforcement personnel (Security), the tow operator and the CO if the vehicle is opened/accessed while on this installation in an attempt to affect the tow. The Security Watch Commander shall ensure the towing of the vehicle is annotated as in the desk journal.

3. Stolen POVs or Vehicles Involved in Criminal Activity. When the POV is to be held for criminal evidentiary purposes, the vehicle will remain in the custody of the applicable service or Defense Logistics Agency (DLA) until law enforcement purposes are served. Recovered stolen POVs will be released to the registered owner, unless held for evidentiary purposes or to the law enforcement agency reporting the vehicle stolen, as appropriate. A POV held on request of other authorities (e.g., accident or criminal investigations, temporary storage) will be retained in the custody of the applicable service or DLA until the vehicle can be released to such authorities.

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DEFINITIONS

Barment/Barred. A revocation of privileges. Either total or with specific limitations. When used to describe a vehicle, it is a vehicle not permitted within the confines of NAS Lemoore.

Blouse. Long sleeved shirt or jacket.

CLEOC. Consolidated Law Enforcement Operations Center.

CLETS. California Law Enforcement Telecommunications System.

Escort. A uniformed representative from the member's or sponsoring command shall normally be the escort. This is most often required in cases where someone, otherwise prohibited from entering the installation, must enter to obtain services. Examples include individuals with barment letters, for whom entry into NAS Lemoore is permitted only with an escort. Members of NAS Lemoore Security may also serve as escorts in extraordinary situations.

Eye Protection. Eye protective devices which are defined as impact or shatter-resistant eyeglasses, goggles or face shield properly attached to the helmet. (A windshield or fairing is not considered to be proper eye protection.)

Gloves. Full fingered leather or equivalent gloves.

Helmet. A properly fastened (under the chin) protective helmet that meets U.S. Department of Transportation (DOT) standards.

Housing. Housing is defined as any residential area where in a residential driveway meets the road. This does not include Avenger, Ticonderoga and Franklin Avenues.

Legally Appointed Agents. Includes those persons legally empowered to act in the owner's behalf (normally in owner's absence) as documented by notarized letter, power of attorney or other legal document.

Long-Term Parking. Anything exceeding 72 hours and/or any length of time while on deployment or detachment.

May. Used only when application of a procedure is optional.

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Morale Welfare and Recreation Vehicle Storage Compound (MWR Compound). This facility is located directly north of the Auto Hobby Shop. This area will be for the storage of all RVs, boats, trailers and vehicles that will not fit in assigned carport or garage. A lot is also available for long-term storage of privately owned vehicles. Members deploying are highly encouraged to store vehicles in this lot. This compound will be administered by the MWR Department. For information, call 997-8983.

Motorcycles. The term "motorcycle" shall apply to motorcycles (road/off-road), motor scooters, motorized bicycles with or without pedals and ATVs.

Need Not. Used only when application of a procedure is optional.

Protective Clothing. Clothing which provides an additional layer of protection in the event of a mishap or for environmental conditions, (e.g. helmet, leather jackets, gloves, pants, steel-toe boots and foul weather clothing as defined in this instruction).

Public Visiting. Public visiting is defined as a period of time in which entry/access to designated areas of this installation may be made by any gate without possessing the required decal, temporary or long term pass or other vehicle or personal identification. Public visiting can only be authorized by NAS Lemoore's CO.

Recreational Vehicles. Includes trailers, campers, camper shells, boats, "pop-up" trailers and other recreational vehicles, which are not motorized or otherwise capable of movement under their own power. Also includes motor homes which constitute an impediment to safe traffic flow and cannot comfortably fit in sponsor's carport or garage.

Reflective Safety Vest. A reflective safety vest shall be worn as an outer garment (not to be covered or obstructed). The following minimum standards apply when selecting a vest: color will be yellow or orange with retro-reflective vertical, horizontal or diagonal strips front and back; a minimum of 65 square inches of retro-reflective material on front and 65 square inches of retro-reflective material on back.

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Shall. Used only when application of a procedure is mandatory.

Shoes/Boots. Hard-soled shoes with heels and steel toe.

Should. Used only when application of a procedure is recommended.

Special Events. Special events are defined as one-time special functions and/or intermittent functions over an extended period.

Sponsor. Someone who lives or permanently works on base and who brings aboard a friend, family member or other visitor. The family member, friend or other visitor may be someone who would not otherwise be permitted on base, but cannot be someone who is affirmatively prohibited from being on base by barment letter. Someone who has been barred from NAS Lemoore cannot be given entry by a sponsor, only by an escort. See definition for escort.

Trousers. Long-legged trousers; shorts are not authorized.

Will. Indicates futurity and never indicates any degree of requirement for application of a procedure.