



DEPARTMENT OF THE NAVY
COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 5370.3
N3AT

NAS LEMOORE INSTRUCTION 5370.3

JUL 13 2012

From: Commanding Officer, Naval Air Station, Lemoore

Subj: POLICIES FOR MINORS

Ref: (a) SECNAVINST 1752.3B

Encl: (1) Checklist Before Leaving Children (Under 18) Home
Alone

1. Purpose. To establish policies and guidelines for curfews and unsupervised children onboard Naval Air Station (NAS) Lemoore. Curfews are applicable to all minors onboard NAS Lemoore. Supervision instructions provide policy regarding ages children may be left unsupervised outside the home, such as at installation playgrounds. Inside the home, supervision is left to the discretion of the parents.

2. Cancellation. NASLEMINST 5370.2F, NASLEMINST 1754.2C

3. Background. This instruction was prompted by the need to provide guidance and direction for NAS Lemoore's minor population and the responsibilities of their parents, guardians and sponsors. Historically, a number of minor dependants are inadequately supervised and disciplined, resulting in misconduct. Consequently, curfews are implemented and enforced to limit delinquency and loitering on the installation. Additionally, the State of California does not set age guidelines for leaving children unsupervised. Reference (a) assigns Commanding Officers the responsibility to institute a Family Advocacy Program. These supervision policies are promulgated to prevent child neglect and promote safety.

4. Juvenile/Minor. Any non-active duty person under 18 years of age.

5. Curfew Policy.

a. Active duty military sponsors are responsible for controlling the activities of all family members and guests aboard NAS Lemoore. They shall ensure minors are within the immediate area of their residence from 2300 to 0600 local time.

JUL 13 2012

Grounds under the immediate care of the adult occupants shall be considered as the "immediate area."

b. Security. If any minor is found in violation of curfew policy, action will be taken to locate the minor's parent(s) and/or sponsor. If the parent(s) and/or sponsor cannot be located, the minor will be transported to Security Headquarters until the parent(s) and/or sponsor can assume custody. The Security Watch Supervisor shall file an Incident/Complaint Report. If at least one parent and/or sponsor cannot be located after exhausting all available means, the following guidance applies:

(1) The minor will remain in Security's custody until the parent(s) and/or sponsor contacts Security. If the parent(s) and/or sponsor cannot be contacted after one hour, Child Protective Services (CPS) may be notified by Security.

c. Review board. In cases of extreme misconduct, the Executive Officer (XO) will convene a review board consisting of the Command Master Chief (CMC), the offender's sponsor, the sponsor's CMC and a Lincoln Military Housing Representative. The board will make a recommendation for further action to the Commanding Officer.

6. Unsupervised Child Policy. Children under age 7 may not be left unsupervised on base. Children age 6 and under must be supervised by a parent or guardian.

a. For the purposes of this instruction, supervision is defined as:

(1) Maintaining line of sight with children 6 and under at all times.

(2) Maintaining the ability to verbally communicate with the children 6 and under at all times.

Simply put, this policy states that parents or guardians must maintain sight of, and be within range to talk to their children 6 and under at all times.

JUL 13 2012

b. Children ages 12 and over who are knowledgeable of and able to supply the information in Enclosure (1) to Security/Child Protective Services (CPS) and who exhibit a level of maturity sufficient to care for self or others, may be placed in charge of babysitting younger children.

c. Children 6 and under found unsupervised shall be immediately reported to Base Security.

7. Responsibility.

a. The Fleet and Family Support Center (FFSC) will provide quarterly workshops on parenting and will also offer individual consultations to parents. The FFSC will promote utilization of adequate child care through the following programs:

- (1) Child Development Center
- (2) Youth Center After School Program
- (3) Licensed Child Development Homes

b. The Security Detachment shall enforce this policy. If any child, 6 and under, is found unsupervised, action will be taken to locate the child's parent(s). If the parent(s) cannot be located, the child will be transported to Security Headquarters for safety until the parent(s) can be located. CPS may be notified.

c. The Family Advocacy Program will review cases of children left unsupervised on a case by case basis and will make a determination whether the incident meets the definition of child neglect. If so, the family will be assessed and the incident will be reviewed by the Incident Determination Committee for status determination and recommended counseling.



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JUL 13 2012

CHECKLIST BEFORE LEAVING CHILDREN (UNDER 18) HOME ALONE

- The child knows parent(s) whereabouts and how to reach them.
- The child knows when parent(s) will return.
- The child knows their full name, address and phone number.
- The child knows how to call emergency services: fire, police and ambulance.
- The child has a working landline or cell phone in the home.
- The child knows the full name and contact information of at least two trusted adults in case of emergency.
- The child knows two escape routes from their home.
- The child knows safe procedures for answering the door/telephone.
- The child has water and food available.
- The child has access to a first aid kit in the home.
- The child knows what to do in cases of minor injury (cuts and scratches).
- The child is aware of safety rules (e.g., matches, sharp objects, electrical outlets, appliances).
- The child does not have access to medications, alcohol, tobacco or car keys.
- The child feels safe and unafraid when home alone.
- The child is aware of house rules (e.g., having friends over, responsibilities, acceptable and unacceptable activities).