
(Date)

Commander
Navy Personnel Command
(PERS-00J6)
Attn: Freedom of Information Coordinator
5720 Integrity Drive
Millington, TN 38055

To Whom It May Concern:

In accordance with the provisions of Public Law 102-484, Section 1072 of the 1993 National Defense Authorization Act, I request a copy of the below listed documents from the service record or medical record of:

(Rate, Name, Last Four of SSN)

who died on _____

Documents requested: _____

(Signature)

(Printed Name)

(Relationship to Sailor)

(Street Address)

(City, State, ZIP Code)

(Telephone Number)